



MYNDORE

EXECUTIVE SEARCH

ROLE DEFINITION TEMPLATE

Purpose of the Role

Clearly articulate why the role exists and how it contributes to business objectives.

Key Outcomes (12–24 months)

- Outcome 1
- Outcome 2
- Outcome 3

Key Responsibilities

- Responsibility aligned to outcomes
- Responsibility aligned to outcomes

Success Measures

How success will be measured (KPIs, outcomes, behaviours).

Key Stakeholders

Internal and external stakeholders the role interacts with.

Decision-Making Authority

Outline scope of autonomy and escalation points.

Critical Challenges

What will make this role difficult or complex?

Required Experience

Essential and desirable experience.

Key Skills & Capabilities

Technical, behavioural, and leadership skills required.

Values & Cultural Alignment

Behaviours expected in line with organisational values.